

**From:** Payle Chand <[payle.chand@govnet.gov.fj](mailto:payle.chand@govnet.gov.fj)>  
**Date:** 28 March 2020 at 4:06:24 pm GMT+12

**Subject: Submission for protocol requirement during Nation - Wide Curfew**

Dear Stakeholders,

The Hon. Attorney-General and Minister for Economy together with the Hon. Minister for Industry, Trade, Tourism, Local Government, Housing and Community Development today met with industries to develop clear protocols to manage movement of staff during the nation-wide curfew period.

As announced by the Hon. Prime Minister, in order to minimise non-essential movement of Fijians, in Fiji's bid to contain Coronavirus (COVID-19), there will be a nation-wide curfew in place from Monday, 30 March 2020. This curfew will apply daily from 10pm to 5am.

There are industries and certain service providers who require staff to do shift work or may need staff to address emergency calls.

In this regard, all industry players have been advised by the Hon. Attorney-General that they will need to ensure all staff who are required to work during curfew hours should carry the following:

- (i) Company Photo ID cards, in the absence of company ID, the staff will need to carry a valid National photo ID, such as Voter ID, Joint ID or Driver's License;
- (ii) Letter on company letter issued to staff that they are required to work during that specific time; and
- (iii) National Contact Centre telephone contact (where applicable) to verify the claims of the staff. Where there is no contact centre, a contact officer should be identified and contact details provided.

The contracted service provider, that is, taxi or bus operator, or port service providers, such as tug operators or line port service providers, to name a few, should be provided with the following:

- (i) A letter from the contracting company on company letterhead that they are service providers for the company and are required to work during the curfew period; and
- (iv) National Contact Centre telephone contact (where applicable) to verify the claims. Where there is no contact centre, a contact officer should be identified and contact details provided.

The businesses are required to provide to the Ministry of Industry, Trade and Tourism the following information by 10am on Sunday, 29 March 2020:

- (i) List of employees who would work in the curfew period;
- (ii) Scanned copies of their company photo ID or the relevant ID that will be used during this period:
- (iii) List of company vehicle registration numbers, private vehicle registration numbers and contracted taxis or buses registration numbers; and
- (iv) National Contact Centre telephone number. Where there is no contact centre, a contact officer should be identified and contact details provided.

The business community can contact the Ministry of Industry, Trade and Tourism, using the following email addresses or phone:

- (i) Permanent Secretary for Industry, Trade and Tourism, [shaheen.ali@govnet.gov.fj](mailto:shaheen.ali@govnet.gov.fj) or phone: 990 5898
- (ii) Director Economics, [kartik.pratap@govnet.gov.fj](mailto:kartik.pratap@govnet.gov.fj) or phone: 990 7421
- (iii) Director Trade, [mahek.fj@gmail.com](mailto:mahek.fj@gmail.com) or phone: 990 5596
- (iv) Senior Economic Planning Officer, [payle.chand@govnet.gov.fj](mailto:payle.chand@govnet.gov.fj) or phone: 9200 779

We kindly await for your submissions.

Vinaka.

*Kind Regards*

*Ms. Payal Chand*

*Senior Economic Planning Officer*

*Trade Unit*

*Ministry of Industry Trade and Tourism*

*Level 3, Civic Towers, Victoria Parade*

*Suva*

*Ph: (679) 3305411*

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